

**Town of Carrollton  
Regular Board Meeting  
July 6, 2017**

Present: Mayor: Pam Lee  
Aldermen: Tommy Goodman  
Susan Dunn  
Allen Lee  
Warren Long  
Ryan Jackson

Also present: George Lee  
Hazel Penn  
Stanley Mullins

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Be it remembered the Mayor and Board of Alderman met in regular session on Thursday, July 6, 2017, at 6:00 p.m. The meeting was called to order by Mayor Bernard Taylor and opened with prayer by Alderman A. Lee

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Before the meeting began, Mayor Taylor expressed his appreciation to all the Board members, present and past for the support he received from the Board as Alderman and as Mayor.

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A motion was made by Alderman Dunn, seconded by Alderman A. Lee and unanimously approved the minutes of the June meeting with corrections.

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A motion was made by Alderman Goodman, seconded by Alderman Dunn and unanimously approved to pay bills as read.

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A motion was made by Alderman Dunn seconded by Alderman A. Lee to adjourn this part of the Board Meeting

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The next order of business was the swearing in of the New Board by Chancery Clerk Stanley Mullins. Sworn in was Pamela Lee, Mayor; Aldermen Warren Long, Ryan Jackson, Susan Dunn, Allen Lee and Thomas Goodman. Exhibit "A"

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Mayor Lee welcomed the new Board and gave an overview of what has been going on in the Town and what her aims are for the future.

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The first order of business for the Board was to approve the amended agenda. A motion was made by Alderman Lee, seconded by Alderman Long and unanimously approved to accept the amended agenda and to begin the process of the new term.

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The next order of business was to appoint/reappoint the following.

1. Board Clerk:

Mayor Lee presented each board member with a copy of job descriptions for the Clerk, just to let them know what the clerk does. This description also includes 15 days leave per year.

A motion was made by Alderman Goodman, seconded by Alderman Dunn and approved to re-appoint Linda McGregor as Town Clerk with the stipulation she is comfortable with the job description. Exhibit "B"

2. Vice Mayor:

After discussion Alderman Jackson made a motion, seconded by Alderman Goodman to name Alderman Lee as Vice Mayor. Mayor Lee called for a vote with the following results:

Alderman Jackson voted "yes"  
Alderman Long voted "no"  
Alderman Dunn voted "no"  
Alderman Lee "abstained"  
Alderman Goodman "abstained"

The motion failed

Alderman Long made a motion, seconded by Alderman Jackson to name Alderman Dunn as Vice Mayor. Mayor Lee called for a vote with the following results:

Alderman Long voted "yes"  
Alderman Jackson voted "yes"  
Alderman Dunn "abstained"  
Alderman Goodman voted "yes"  
Alderman Lee voted "yes"

The motion carried

This same motion will note the fact that signatures at Peoples Bank & Trust Co. needed to be changed to the following: Pamela R Lee, Mayor

Linda McGregor, Town Clerk  
Susan R. Dunn, Vice Mayor Exhibit A-1

3. Water Operator:

A motion was made by Alderman Goodman, seconded by Alderman Dunn and unanimously approved to extend the agreement with Galen Shumaker.

4. Town Engineer:

Mayor Lee reported she had talked with Kyle Grubb, engineer with Willis Engineering, who stated they were interested in being Town Engineers. They will work on an as needed basis with no retainer fee. They also have a grant writer (Kim Vance) who would work with the Town.

The past 8 years Carrollton has had an agreement with Calvert-Spradling of West Point to work with the Town on an as needed basis with no retainer fee.

After discussion a motion was made by Alderman Long, seconded by Alderman Lee and unanimously approved to use Willis Engineering in the future.

5. CPA

A motion was made by Alderman Goodman, seconded by Alderman Long and unanimously approved to extend our agreement with Alton Turnipseed as Town CPA

6. Town Employees: Larry Shute and Doyle Carpenter (when needed)

Mayor Lee stated she had taken Larry's job description and fine-tuned it so that he would know what and where he was to be working daily. After discussion a motion was made by Alderman Lee and seconded by Alderman Goodman to continue with the employment of Larry Shute. Exhibit "C"

Mayor Lee called for a vote with the following results:

Alderman Lee voted "yes"  
Alderman Goodman voted "yes"  
Alderman Long voted "yes"  
Alderman Jackson voted "yes"  
Alderman Dunn voted "no"

The motion carried

Doyle Carpenter will be contacted on an as needed basis and only charges for the work he does.

7. Election Commissioners:

The Town currently has as Commissioners: Marion Johnston, Stephanie Clanton and Virginia Brewer.

A motion was made by Alderman Dunn, seconded by Alderman Long and unanimously approved to keep the three Commissioners we have.

8. Board Attorney:

At the present time the Town has no Board Attorney. A motion was made by Alderman Dunn, seconded by Alderman Long and unanimously approved to Advertise for a Board Attorney. Exhibit "D"

9. Lawn care:

A motion was made by Alderman Long, seconded Alderman Dunn and unanimously approved to advertise for Lawn cutting for the Town and its properties, adv. To be run in The Conservative with bids to be opened at the August 1, 2017 meeting. Exhibit "E"

10. Garbage service:

A motion was made by Alderman Lee, seconded by Alderman Jackson and unanimously approved to advertise for garbage service for the Town, adv. to be run in The Conservative with bids to be opened at the August 1, 2017 meeting. Exhibit "F"  
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Mayor Lee stated Town Clerk Linda McGregor was requesting some time off. The Board then talked about when the calendar year for the Town would begin. A motion was made by Alderman Long seconded by Alderman Lee and unanimously approved the calendar year would begin in July each year and the clerk is given 15 days per year.

A motion was made by Alderman Jackson, seconded by Alderman Long and unanimously approved leave for the Town Clerk: July 21 & 24, 2017; November 22 & 27, 2017; and December 29, 2017 and January 2-5, 2018. Holiday dates will be subtracted from leave dates. Exhibit "G"

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The Town Truck was the next item for discussion. Larry has given a projected list of problems to Mayor Lee. After discussion Alderman Long made a motion recommending that the truck be taken to Donald Cox, to let him look over it and make an estimate on repairs, also recommending that Board members be looking for another truck in the event repairs are too expensive for this age truck. Alderman Jackson seconded this motion and it was unanimously approved.

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Mayor Lee reported there is a crack in the beam in the front of building, stating she had talked to Mr. Montgomery next door. He is going to have work done on the front of his building in the future and Mayor Lee was advised he had no objection to the Town talking to the work crew at that time about this problem. No action taken

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The next item for business is problems with various sidewalks where water is washing under the sidewalk and eroding the banks, known ones: Donnie Wiltshire property, Clanton property and Baptist Church property. Several different fixtures was discussed, one being Mayor Lee had talked with Tracy Roberson at Extension Service. She suggest using light weight landscaping fabric and then putting in dirt, seeding and hay. She stated she would work with the Town showing them how this was done. Alderman Goodman made a motion, seconded by Alderman Dunn and unanimously approved for Mayor Lee to contact Ms Roberson to ask her help in this matter.

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Mayor Lee reported to the Board that the Bicentennial Grant in the amount of \$3500.00 had been approved. This money is to be used for a walking tour of Carrollton that can be seen either on computer or your smart phones. Walt Grayson is to be the commentator at a fee of \$500.00 and an origination fee of \$3500.00 with a yearly fee of \$1,000.00. The Board on a motion by Alderman Lee, seconded by Alderman Long, unanimously approved authorized payment when needed for fees.

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The pay-off of a \$500.00 per month loan to Peoples Bank was again discussed. Alderman Lee made a motion seconded by Alderman Goodman and unanimously approved the payoff of this Loan to Peoples Bank and that a Savings account be opened and the \$500.00 per month that had been used for payment be set aside for street and drainage repairs.

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There being no further business to come before the Board, a motion was made by Alderman A. Lee, seconded by Alderman Goodman and unanimously approved by the Board to adjourn until Tuesday, August 1, 2017 at 6 p.m.

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Linda McGregor, Town Clerk

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Pamela Lee, Mayor