

TOWN OF CARROLLTON
BOARD MEETING
Tuesday, January 5, 2021

Present:

Mayor: Pamela Lee

Aldermen: Present: Susan Dunn
Ryan Jackson
Tommy Goodman

Absent: Stephanie Gillespie
Warren Long

Be it remembered the Mayor and Board of Alderman met in regular session on Tuesday, January 5, 2021. Mayor Lee called the meeting to order and Alderman Long opened with prayer.

The first order of business was a motion by Alderman Long, seconded by Alderman Dunn and unanimously approved to accept the Agenda for the January 5, 2021 meeting.

A motion was made by Alderman Long, seconded by Alderman Dunn, and unanimously approved to dispense with the reading of the December 2020, Board of Alderman Meeting minutes and accept as printed.

Galen Shumaker, water operator, gave the following reports:

- Checked chlorine smell at Gillespie residence, but chlorine was within limits.
- Working with Town lawyers to get easement on Welch property on CR 334 to move water line out of road.
- While working on sewer lines on Lexington Street, found out that Eddie Curry is over the sewer plant for Carroll County.

A motion was made by Alderman Long, seconded by Alderman Goodman, and unanimously approved to pay bills as presented.

Town Clerk Sandy Williams is fulltime caretaker for her husband who is on Hospice and helped take care of her parents. With the recent loss of her Daddy and being an only child, she now has more responsibilities at home; therefore, she has decided to resign so that she can take better care of her family during this difficult time. A motion was made by Alderman Long, seconded by Alderman Dunn, and unanimously approved to accept Mrs. Williams resignation. Exhibit E

A motion was made by Alderman Dunn, seconded by Alderman Long, and unanimously approved to advertise for the Town Clerk position.

There being no further business to come before the Board a motion was made by Alderman Goodman, seconded by Alderman Dunn, and unanimously approved to adjourn until Tuesday, February 2 ,2021.

Sandra Williams, Town Clerk

Pamela R. Lee, Mayor

TOWN OF CARROLLTON
SPECIAL BOARD MEETING
MONDAY, JANUARY 11, 2021

Present:

Mayor: Pamela Lee

Aldermen: Present: Susan Dunn
Warren Long
Stephanie Gillespie
Ryan Jackson
Tommy Goodman

Be it remembered the Mayor and Board of Alderman met in special session on Monday, January 11, 2021, at 6:00 p.m. The meeting was called to order by Mayor Lee.

The meeting was in open session on this date and time to update the job description and application for the Town Clerk position.

After discussion, the hours were to be added to the job description and the salary changed to \$2,200.00 monthly and \$26,400 annually. A motion was made by Alderman Jackson, seconded by Alderman Long and unanimously approved to make the salary and hour changes on the Town Clerk job description and to accept. Exhibit A

A motion was made by Alderman Goodman, seconded by Alderman Gillespie, and unanimously approved to use the job application presented. Exhibit B

Be it spread upon the minutes the Town Clerk hiring process:

- Special Meeting on January 25, 2021, to review applications
- Special Meeting on January 27, 2021, for interviews

There being no further business to come before the Board a motion was made by Alderman Jackson, seconded by Alderman Gillespie, and unanimously approved to adjourn until Monday, January 25, 2021.

Sandra Williams, Town Clerk

Pamela R. Lee, Mayor

TOWN OF CARROLLTON
SPECIAL BOARD MEETING
MONDAY, JANUARY 25, 2021

Present:

Mayor: Pamela Lee

Aldermen: Present: Susan Dunn
Stephanie Gillespie
Ryan Jackson
Tommy Goodman

Absent: Warren Long

Be it remembered the Mayor and Board of Alderman met in special session on Monday, January 25, 2021, at 6:00 p.m. The meeting was called to order by Mayor Lee.

The meeting was in open session on this date and time to review the applications for the Town Clerk position.

After discussion, a motion was made by Alderman Jackson, seconded by Alderman Gillespie and unanimously approved to interview Lorena Beard at 6:00 pm on Wednesday, January 27, 2021, and Kimberly Smith at 6:30pm on Wednesday, January 27, 2021.

There being no further business to come before the Board a motion was made by Alderman Jackson, seconded by Alderman Dunn, and unanimously approved to adjourn until Wednesday, January 27, 2021.

Sandra Williams, Town Clerk

Pamela R. Lee, Mayor

TOWN OF CARROLLTON
SPECIAL BOARD MEETING
WEDNESDAY, JANUARY 27, 2021

Present:

Mayor: Pamela Lee

Aldermen: Present: Susan Dunn
Stephanie Gillespie
Ryan Jackson
Tommy Goodman
Warren Long

Also Present: Lore Beard
Kimberly Smith

Be it remembered the Mayor and Board of Alderman met in special session on Wednesday, January 27, 2021, at 6:00 p.m. The meeting was called to order by Mayor Lee.

The meeting was in open session on this date and time to interview Lore Beard and Kimberly Smith for the Town Clerk position.

After interviews and discussion, a motion was made by Alderman Goodman, seconded by Alderman Gillespie and unanimously approved to hire Kimberly as Town Clerk with the start date of February 1, 2021.

There being no further business to come before the Board a motion was made by Alderman Goodman, seconded by Alderman Gillespie, and unanimously approved to adjourn until Tuesday, February 2, 2021.

Sandra Williams, Town Clerk

Pamela R. Lee, Mayor