**TOWN OF CARROLLTON**

P. O. Box 181

Carrollton, Mississippi 38917

662-237-4600

**Agenda Draft for July 5, 2023**

1. Bring meeting to order and prayer
2. Approve Agenda
3. Minutes of last meeting
4. Galen Shumaker
	1. KK Kent
	2. CA Water Rate
	3. Flat $6.00 credit for flushing lines after a pipe break with Galen’s acknowledgement?
5. Approve bills
6. Reports:
	1. Black Hawk Homemakers having a fund raiser July 8 at Community House.
	2. Quick Books update
	3. Bridge Update
	4. Municipal Judge & officer
	5. After hours parking at CA
7. Unfinished Business:
8. New Business:
	1. Budget Review – will need to increase attorney fees item
	2. Parking on Lexington at corners
	3. Update our Dig Ordinance?
	4. Wash sidewalk from Merrill Museum to Methodist steps on E Jackson - $450
	5. Select engineers for water meter project
9. Adjourn

TOWN OF CARROLLTON

BOARD MEETING

Wednesday, July 5, 2023

Present:

Mayor: Pamela Lee

Clerk: C. J. Coleman

Aldermen: Present: Clint Gee Absent:

 Warren Long Tommy Goodman\*

 Bo Milton \* voted by proxy

 Daphne Williams

 Be it remembered the Mayor and Board of Alderman met in regular session on Wednesday, July 5, 2023. Mayor Lee called the meeting to order and Alderman Long opened with prayer.

 The first order of business was a motion by Alderman Milton, seconded by Alderman Gee, and unanimously approved to accept the Agenda for the meeting.

A motion was made by Alderman Milton, seconded by Alderman Gee, and unanimously approved to dispense with the reading of the minutes from the previous and accept as emailed and printed.

Galen Shumaker, water operator, gave the following reports:

* The bill for the work on the Kent property needs to be sent to McCrary Plumbing & Drain Services. A similar bill needs to be sent to Glen Miller Construction for breaking a line on the old Hwy 82 road.
* Aldermen Gee, Milton, Long, and Williams attended the water board training meeting and have certificates that will go in the water system file.
* On motion by Alderman Williams, seconded by Alderman Long, the Board voted with no opposition to create an “educational” rate with a base rate of 50,000 gallons at $125.00 and $3.00 for each additional 1,000 gallons. This rate will become effective following the July reading.
* On motion by Alderman Milton, seconded by Alderman Williams, the Board voted with no opposition to create a “line flush” credit of $6.00 for 1,000 gallons when the Water Operator authorizes such a credit.

A motion was made by Alderman Milton, seconded by Alderman Williams, and unanimously approved to pay the usual and customary bills as presented, with one exception. The bill from Willis Engineering for grading plan at the water tower lacked enough description as to inform the Board what the invoice was for. When such documentation has been provided, the clerk is authorized to pay the bill.

Mayor Lee gave the following reports:

* Black Hawk Homemakers will be using the Community House for a fundraiser on July 8.
* The QuickBooks program has been updated but not without problems. One of the problems is with the taxes. Therefore, we may need to make adjustments to the tax payments in the future.
* The new Big Sand Bridge, and MDOT project, is expected to be open for traffic by the end of August and the project completely finished by the end of October.
* No report from Mr. Greenlee on a municipal judge and officer.
* Sheriff Walker has informed the Town that the acting Carroll Academy headmaster has requested their help to inforce no parking on the school property after hours.
* Willis Engineering reported:
	+ MDAH had approved the last schematics for the water tower and work could begin when the permit arrives.
	+ As soon as a pre-construction meeting can be held, work on the drainage project will begin, within the month.
	+ Requests for quotes of paving portions of Green and Peavy are being sent out this week.

Unfinished Business: - none

New Business:

* The Board discussed a few items which would potentially be over budget in preparation for planning the new budget. Because the QuickBooks problems, the matter will be discussed again in the August meeting.
* On motion by Alderman Milton, seconded by Alderman Gee, to purchase No Parking/Tow signs to install in front of the corner of Jackson and Lexington [Hwy 17/35] and of Washington and Lexington and to ask the Mississippi Highway Safety Patrol to enforce, per Officer Tony Dunn’s instruction. Alderman Milton volunteered to remark the no parking areas with white striping.
* As the result of a recent educational session at the recent municipal conference on MS811 Locate laws and Dig ordinances, the Board requested the Mayor to send a copy of our ordinance to Mr. Greenlee for review and to increase the application fee to $100.00 and the penalty fee to $500.00.
* On motion by Alderman Williams, seconded by Alderman Milton, the Board voted unanimously for Mr. Landon Turner to clean the sidewalk along Jackson Street from the Merrill Museum to the steps at Green Street, using his water, supplies and equipment for the sum of $450.00 in September, before the Pilgrimage in October.
* The proposals for engineering services for the ARPA water meter replacement project were opened and discussed. Willis Engineers was selected and the mayor chosen as the authorized agent on this project, on motion by Alderman Milton, seconded by Alderman Gee.
* On motion by Alderman Milton, seconded by Alderman Long, the Board voted with no opposition to purchase 10 Christmas pole banners from Jubilee Décor. The Board’s preference is 5 red and 5 green.
* The Board discussed the abuse of the Town policy of picking up small limbs left at the street. The Board requested the Mayor investigate options such as a monthly mulching service and report back next month.

There being no further business to come before the Board a motion was made by Alderman Milton, seconded by Alderman Gee, and unanimously approved to adjourn until Tuesday, August 1, 2023.

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 Carol Jo Coleman, Town Clerk Pamela R. Lee, Mayor